

Title: Museum Educator
Status: Part time, non-exempt (hours vary; schedule to be determined)
Reports to: Director of Education and Public Programs

The New Hampshire Historical Society seeks a part-time, non-exempt Museum Educator to deliver on- and off-site educational programs to kids and adults. The museum education team works collaboratively to provide enthusiastic, accurate, and enriching experiences for those taking part in the Society's educational programs about the Granite State. Hours vary during the school year based on type of program.

Scope of Work

Museum educators deliver educational programs including tours of the New Hampshire Historical Society's building and exhibitions in Concord and off-site programs at classrooms and libraries around the state. Most programs are geared toward elementary-aged children, although museum educators may be asked to deliver programs for kids of all ages and, on occasion, adults.

This position may be combined with the Visitor Services Assistant position.

Responsibilities

- Master on-site school programs and teach to school-aged groups at the Society
- Master outreach programs and travel around the state to teach them to school-aged groups
- Master approved adult programs on New Hampshire history and present in both outreach programs and guided gallery tours
- Deliver all programs in an enthusiastic, knowledgeable, and accessible manner
- Attendance at regular staff meetings
- Participate in program revision and occasional staff enrichment activities

Minimum Qualifications

- Bachelor's degree
- Teaching, tour guide, or presentation experience (elementary education background and/or social studies background is a plus)
- Strong communication skills and willingness to work with a range of age groups and abilities
- Reliability, flexibility, and a high-energy level
- Enthusiasm for working collaboratively in a team environment

- A sunny, professional disposition when interacting with teachers, students, visitors, and colleagues
- A functional email account, capable of reading pdf attachment files, and ability to operate a Microsoft Powerpoint presentation on a laptop
- Valid driver's license and a car, must be willing to drive to off-site programs
- Ability to lift and move baskets of objects, traveling trunks, audio-visual equipment, and other instructional aids as necessary
- Ability to climb stairs and be able to walk to maintain a program that requires stamina and energy
- All New Hampshire Historical Society staff are required to be fully vaccinated against Covid-19

About the New Hampshire Historical Society

Founded in 1823, the New Hampshire Historical Society is the fifth-oldest historical society in the nation and one of New Hampshire's leading cultural organizations. It is the only institution devoted to saving, preserving, and sharing all aspects of New Hampshire's history.

The Society has saved and preserved the most extensive collection of objects, archives, books, and research resources related to New Hampshire history that can be found anywhere. Headquartered in the state's capital city, the Society uses its vast resources to serve thousands of adults and children each year through its library, museum, website, publications, exhibitions, public programs, and youth and school educational programs. In recent years the Society has undertaken major initiatives to serve more people and expand access in three focus areas: increased public programming; accelerated digitization of the collections and expanded access through an integrated online collections catalog; and increased support of New Hampshire social studies teachers and education.

The Society's key priority programmatic and organizational goals are: to enhance the lives of residents and visitors by fostering a greater appreciation of our common history and culture; to improve the quality of history, civics, and social studies education statewide; and to continue to strengthen the organization's financial sustainability.

The New Hampshire Historical Society is an independent nonprofit organization that receives no financial support from state government. It is financially strong and has a growing statewide membership. The Society is governed by a member board of trustees and managed by a professional staff assisted by volunteers. For more information, visit nhhistory.org.

How to Apply

To apply, please send a letter of interest and resume or cv as a single PDF file to Jenn Walton, Assistant Director of Education and Public Programs, at jwalton@nhhistory.org. Subject line of the email should read: "Museum Educator [Your Last Name]."